

ARTICLES OF INCORPORATION

OF

FRIENDS OF AGRICULTURAL RESEARCH-BELTSVILLE, INC.

(Title 4 of the Corporations & Association Article of the Maryland Code)

ARTICLE I

The undersigned

Each being at least twenty-one years of age do hereby form a non-stock corporation under the Corporation & Association Article of the Annotated Code of Maryland.

ARTICLE II

The name of the Corporation is Friends of Agricultural Research-Beltsville, Inc., which hereinafter shall be referred to as the Corporation.

ARTICLE III

The duration of the Corporation shall be perpetual unless sooner dissolved pursuant to the within charter.

ARTICLE IV

The resident agent of the Corporation shall be Joseph F. McBride, a resident of the State of Maryland whose post office address is 8411 Montpelier Drive, Laurel, Maryland 20708, and who actually resides therein.

ARTICLE V

The principal place of business of the Corporation shall be at 1717 Elton Road, Suite 205, Silver Spring, Maryland 20903.

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ARTICLE VI

The Corporation is as organized for the following purposes:

- A) To maintain an organization of persons interested in the Agricultural Research Service (ARS), United States Department of Agriculture (USDA) in Beltsville, Maryland and its programs, facilities, equipment and needs.
- B) To promote, maintain and encourage the continuation of ARS-Beltsville.
- C) To aid and assist the staff of ARS-Beltsville by conducting symposia.
- D) To encourage procedures that maintain excellence of research at ARS-Beltsville.
- E) To promulgate the history, achievements and objectives of ARS-Beltsville.
- F) To encourage and receive for the benefit of ARS-Beltsville gifts of all sorts, including funds, scientific collections, papers, real estate, and equipment which will or can be of benefit to the Corporation and its purposes.
- G) To encourage foundations, governments, educational associations, universities, private and public organizations to contribute funds, resources, and aid to the Corporation for the benefit of ARS-Beltsville.
- H) To review the needs of ARS-Beltsville for special and unusual or desirable equipment which ARS-Beltsville cannot acquire or purchase with its funds from the Federal Budget, and to secure by donations or purchase such equipment.

I) To publish the proceedings of sponsored symposia, and to publish a journal of research findings.

J) To contract with (USDA) - ARS-Beltsville to provide services, programs or symposia as seems necessary or desirable to the corporation and USDA - ARS-Beltsville.

K) To aid in public relations for ARS-Beltsville by:

1. Informing the local, national and international communities about the scientific contributions, technological developments, needs, services and problems of ARS-Beltsville.

2. Informing the staff of ARS-Beltsville of the needs of the local, national and international communities.

L) To buy, sell, lease, operate real property, to mortgage, lien, hypothecate or pledge any such real property.

M) To do all things allowed, but not prohibited by law by a non-stock corporation.

ARTICLE VII

The Corporation hereby formed is and shall be a non-stock, non-profit corporation and thus shall issue no capital stock.

ARTICLE VIII

Members of the Corporation shall be those persons who have affixed their signatures to these Articles of Incorporation, and such other members who shall from time to time meet the requirements of membership as set forth in the By-Laws of the Corporation, but at no time shall membership be denied to any applicant on the basis of the race, the religion, and the national origin or gender of the applicant.

ARTICLE IX

No part of the earnings or assets of the Corporation shall inure to the benefit of or be distributed to members or officers of the Corporation as such, the within limitations shall not be construed to prevent the hiring of any person on a payment for services rendered basis including consultants fees or salaries.

ARTICLE X

The Corporation shall not carry on any activities not permitted to be carried on by a corporation exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code of 1954 as amended or supplanted, or by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code of 1954 as amended or supplanted, nor shall the Corporation engage in any activity in support of any political campaign on behalf of any candidate for public office, nor shall the Corporation carry on any activities or propaganda for the purpose of influencing legislation.

ARTICLE XI

The number of Directors of the Corporation shall be six (6), which number may be increased or decreased pursuant to the By-Laws of the Corporation, but never less than three (3). The names of the Directors who shall act until the first annual meeting or until their successors are duly chosen and qualified are as follows:

RUSSELL L. STEERE - 6207 Carrolton Terrace
Hyattsville, Maryland 20781

JANE D. WALL - 1225 Pickering Circle
Largo, Maryland 20772

VICTOR R. BOSWELL - 6206-43rd Street
Hyattsville, Maryland 20782

MARTIN G. WEISS - 11122 Emack Road
Beltsville, Maryland 20705

WARREN C. SHAW - 1907 Edgewater Parkway
Silver Spring, Maryland 20903

MORTON BEROZA - 821 Malta Lane
Silver Spring, Maryland 20901

ARTICLE XII

The Corporation shall adopt By-Laws to govern its operation including the following:

- a) Requirements for membership and classes of membership.
- b) Dues for membership.
- c) The number of Directors.
- d) The terms of Directors, including staggering thereof, and the methods of election of Directors.
- e) The classification of Officers, the terms and methods of election of Officers.
- f) The powers and duties of Officers and Directors.
- g) Provisions for an Executive Board, its powers, methods of selection and duties.

ARTICLE XIII

Upon the dissolution of the Corporation, the Board of Directors, shall, after paying or making provisions for the payment of all of the liabilities of the Corporation, dispose of all of the assets of the Corporation exclusively for the purpose of the Corporation in such manner or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Internal Revenue Code of 1954 as amended or supplanted, and in conformity to the Corporation

and Association Article of the Annotated Code of Maryland, Subtitle 2, Non-Stock Corporations as the Board of Directors shall determine.

ARTICLE XIV

If in the event the Corporation is in any one year held to be a "private foundation," as defined in Section 509(a) of the Internal Revenue Code of 1954 as amended or supplanted, it shall be required to distribute its income for such taxable year at such time, and in such manner, as not to subject the foundation to tax under Section 4942 of the Code; and further, shall be prohibited from engaging in any act of "self-dealing," as defined in Section 4941(d) of the Code; from retaining an "excess business holdings," as defined in Section 4943(c) of the Code; from making any investments in such a manner as to subject the foundation to tax under Section 4944 of the Code; and from making any taxable expenditures as defined in Section 4945 of the Code.

ARTICLE XV

All members of the Corporation as of January 1, 1986, shall be considered to be charter members, and as such shall receive a suitable inscribed certificate thereof.

IN WITNESS WHEREOF, the incorporators have each executed these Articles of Incorporation by affixing their signatures to separate notarized pages.

IN WITNESS WHEREOF, I have signed these Articles of Incorporation on this 22nd day of November, 1985.

WITNESS:

Terril L. Connolly

Russell L. Steere
RUSSELL L. STEERE

STATE OF MARYLAND)
) ss:
COUNTY OF MONTGOMERY)

I, THE UNDERSIGNED, hereby certify that on this 22nd day of November, 1985, before me, a Notary Public in and for the State and County aforesaid, personally appeared, Russell L. Steere, who acknowledged the foregoing Articles of Incorporation to be his own act.

Witness my hand and notarial seal.

(SEAL)

My commission expires:

TERRI L. CONNOLLY
NOTARY PUBLIC STATE OF MARYLAND
My Commission Expires July 1, 1986

Terril L. Connolly
NOTARY PUBLIC

IN WITNESS WHEREOF, I have signed these Articles of Incorporation on this 2nd day of December, 1985.

WITNESS:

Julia C. Boggs

Jane D. Wall
JANE D. WALL

STATE OF MARYLAND)
COUNTY OF Prince Georges) ss:

I, THE UNDERSIGNED, hereby certify that on this 2nd day of December, 1985, before me, a Notary Public in and for the State and County aforesaid, personally appeared, Jane D. Wall, who acknowledged the foregoing Articles of Incorporation to be her own act.

Witness my hand and notarial seal.

(SEAL)

My commission expires:

JULIA C. BOGGS
NOTARY PUBLIC STATE OF MARYLAND
My Commission Expires 12-1-1988

Julia C. Boggs
NOTARY PUBLIC

IN WITNESS WHEREOF, I have signed these Articles of Incorporation on this 3 day of DECEMBER, 1985.

WITNESS:

Waldemar Klanson

Victor R. Boswell
VICTOR BOSWELL

STATE OF MARYLAND)
) ss:
COUNTY OF)

I, THE UNDERSIGNED, hereby certify that on this 3 day of DECEMBER, 1985, before me, a Notary Public in and for the State and County aforesaid, personally appeared, Victor Boswell, who acknowledged the foregoing Articles of Incorporation to be his own act.

Witness my hand and notarial seal.

(SEAL)

My commission expires:

July 1, 1986

Catherine V. Samie
NOTARY PUBLIC

IN WITNESS WHEREOF, I have signed these Articles of Incorporation on this 2nd day of December, 1985.

WITNESS:

Silvia Mejia

Morton Beroza
MORTON BEROZA

STATE OF MARYLAND)
) ss:
COUNTY OF)

I, THE UNDERSIGNED, hereby certify that on this 2nd day of December, 1985, before me, a Notary Public in and for the State and County aforesaid, personally appeared, Morton Beroza, who acknowledged the foregoing Articles of Incorporation to be his own act.

Witness my hand and notarial seal.

(SEAL)

My commission expires: 7/1/86

Lora Marie Love
NOTARY PUBLIC

IN WITNESS WHEREOF, I have signed these Articles of Incorporation on this 3rd day of December, 1985.

WITNESS:

Julia C. Boggs

Warren C. Shaw
WARREN C. SHAW

STATE OF MARYLAND)
COUNTY OF Prince Georges) ss:

I, THE UNDERSIGNED, hereby certify that on this 3rd day of December, 1985, before me, a Notary Public in and for the State and County aforesaid, personally appeared, Warren Shaw, who acknowledged the foregoing Articles of Incorporation to be his own act.

Witness my hand and notarial seal.

(SEAL)

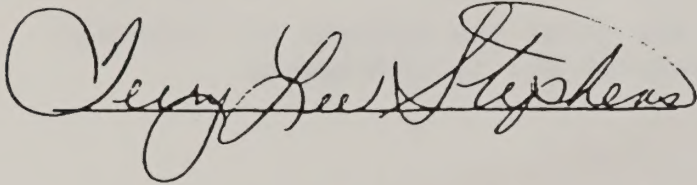
My commission expires:

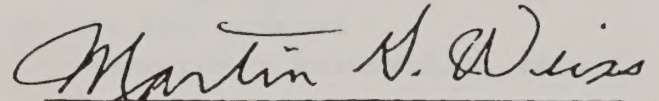
JULIA C. BOGGS
NOTARY PUBLIC
My Commission Expires 1-1-86

Julia C. Boggs
NOTARY PUBLIC

IN WITNESS WHEREOF, I have signed these Articles of Incorporation on this 3 day of DECEMBER, 1985.

WITNESS:


Mary Ann Stephens


MARTIN WEISS

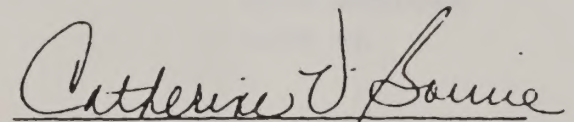
STATE OF MARYLAND)
) ss:
COUNTY OF)

I, THE UNDERSIGNED, hereby certify that on this 3 day of DECEMBER, 1985, before me, a Notary Public in and for the State and County aforesaid, personally appeared, Martin Weiss, who acknowledged the foregoing Articles of Incorporation to be his own act.

Witness my hand and notarial seal.

(SEAL)

My commission expires:
July 1, 1986


NOTARY PUBLIC

MEMORANDUM
OF CALL

Previous editions usable

TO:

EE7

☒ YOU WERE CALLED BY— ☐ YOU WERE VISITED BY—

Joe McBride
OF (Organization)

☒ PLEASE PHONE ► ☐ FTS ☐ AUTOVON

439.7800

☐ WILL CALL AGAIN ☐ IS WAITING TO SEE YOU

☐ RETURNED YOUR CALL ☐ WISHES AN APPOINTMENT

MESSAGE

Tax exempt Section
501(c)(3) of IRS Code

RECEIVED BY

B

DATE

8/20

TIME

11:30

63-110 NSN 7540-00-634-4018

STANDARD FORM 63 (Rev. 8-81)
Prescribed by GSA
FPMR (41 CFR) 101-11.6

SYMPOSIA COMMITTEE

Purpose: To assist ARS, Beltsville, in the organization of symposia and conferences and in the publication of their proceedings.

Hanson
Shaw
Loring
Golumbic
Bennett

MEMBERSHIP COMMITTEE

Purpose: To develop and carry out a program to expand the general membership of the Friends of Agricultural Research - Beltsville, Inc.

- Vic Bozwell - Chairman
Wall
Abel

CORPORATE RELATIONS COMMITTEE

Purpose: To interact with private firms, industrial corporations, and foundations that share a mutual interest in supporting the goals of the Friends of Agricultural Research - Beltsville, Inc., and to cultivate their goodwill and support.

W. Shaw, Chairman
Loring
Matheson
Coulton
Loring
Bard

INFORMATION COMMITTEE

Purpose: To prepare and distribute to the public information on the goals, objectives, plans, programs, and activities carried out to benefit ARS, FAR-B, and the public in general.

Byrley, Chairman
Skelley
Loring
Moore

FINANCE COMMITTEE

Purpose: To monitor the financial affairs of the corporation, seek sources of ~~financial~~ support, and provide advice to the Directors on policies for sound fiscal management.

E. E. Saulman
Steve King
Loring
Klingman
Bozwell

VOLUNTEER SERVICE COMMITTEE

Purpose: To support the research, educational, and public service activities of ARS at Beltsville by identifying volunteers who are willing to donate their time for specific projects identified by ARS and FAR-B.

Bozwell, Chairman
Loring

Coordinating Committee - a. d. Hanson - Chairman
Klingman

INFORMATION COMMITTEE

Purpose: To prepare and distribute to the public information on the goals, objectives, plans, programs, and activities carried out to benefit ARS, FAR-B, and the public in general.

(Please list your name below if you wish to serve on this committee.)

T D Byerly

Victor Boswell

INTERVIEWING THE WITNESS

requests to be made and distributed to the public information in the media.
investigation plan, testimony, and evidence collected out of the witness.
and the following information.

Request that you have been to give on this page.

Victor Boswell
T. E. Pappas

COORDINATING COMMITTEE

Purpose: To work with BARC Administrators to learn of BARC needs which FAR-B might support.

(Please list your name if you wish to serve on this committee.)

Lyman Henderson

Donna T. Eleanor Abbe

MEMBERSHIP COMMITTEE

Purpose: To develop and carry out a program to expand the general membership of the Friends of Agricultural Research - Beltsville, Inc.

(Please list your name below if you wish to serve on this committee.)

Dennis & Eleanor Abe

MEMORANDUM FOR THE RECORD

Enclosed for the Board of Directors are two copies of a report on the progress of the work of the Board of Directors for the year 1961. The report is being submitted to the Board of Directors for their review and approval.

Please let me know if you wish to discuss this report.

Respectfully,
Robert T. Boardman, Jr.

CORPORATE RELATIONS COMMITTEE

Purpose: To interact with private firms, industrial corporations, and foundations that share a mutual interest in supporting the goals of the Friends of Agricultural Research - Beltsville, Inc., and to cultivate their goodwill and support.

(Please list your name below if you have an interest in serving on this committee.)

Warren C. Shaw

FINANCE COMMITTEE

Purpose: To monitor the financial affairs of the corporation, seek sources of financial support, and provide advice to the Directors on policies for sound fiscal management.

(Please list your name below if you wish to serve on this committee.)

E.E. Saulmon

W.C. Shaver

John Fleming

Harry Young

Edwin Graham

A. Bringer

Chairman

FINANCIAL STATEMENTS

...to examine the financial affairs of the Corporation and to
...at least-12 months prior to the date of the meeting of the
...with the Board of Directors.

...that such information is to be made available to the
...of the Corporation.

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SYMPOSIA COMMITTEE

Purpose: To assist ARS, Beltsville, in the organization of symposia and conferences and in the publication of their proceedings.

(Please list your name below if you wish to serve on this committee.)

A. H. Hanson

C. E. Terrell

W. C. Shaw

John Fleming

George Irving

Calvin Columbus

A. Pringer

Chairman

STANDARD OBSERVATION

REPORT OF THE OBSERVER, TO BE MADE AT THE CLOSE OF THE OBSERVATION, AND
CONTAINING THE RESULTS OF THE OBSERVATION, AND THE CONCLUSIONS
DRAWN THEREFROM.

(Please fill out this form, and return it with the report on this envelope.)

W. H. H. H.

W. H. H. H.

W. H. H. H.

John Fleming

George W. H.

John Fleming

W. H. H. H.

W. H. H. H.

VOLUNTEER SERVICE COMMITTEE

Purpose: To support the research, educational, and public service activities of ARS at Beltsville by identifying volunteers who are willing to donate their time for specific projects identified by ARS and FAR-B.

(Please list your name below if you wish to serve on this committee.)

A. A. Hansen

Wm Bailey

Calvin Columbus

G. Alaynis Perkins

BY-LAWS

FRIENDS OF AGRICULTURAL RESEARCH-BELTSVILLE, INC.

ARTICLE I

GOVERNMENT AND MEMBERSHIP

SECTION 1 - GOVERNMENT. The activities of the corporation shall be conducted in accordance with the Articles of Incorporation and these By-Laws, as either shall be from time to time amended.

SECTION 2 - MEMBERSHIP. Membership shall be open to all individuals and organizations in sympathy with the purposes of the corporation, and shall be divided into the classes with dues as follows:

- A) PERSONAL MEMBER - Any person, except USDA employees, who desires to support the activities of the corporation, and pays annual dues in an amount set by the Board of Directors.
- B) ASSOCIATE MEMBER - The associate class of membership shall be reserved to employees of USDA and other federal employees for whom regular membership may constitute a conflict of interest. This includes members that have either retired or resigned from USDA but have Collaborator appointments. Associate members shall have no voting rights nor hold any office or directorship, and shall pay annual dues in an amount set by the Board of Directors.
- C) PATRON - The title of patron shall be reserved to any person, corporation or organization who shall pay annual dues in an amount set by the Board of Directors.
- D) SUSTAINING - The Sustaining membership shall be reserved to any corporation, partnership, foundation, educational institute, organization or individual that desires to support the activities of the corporation and that shall pay annual dues in an amount set by the Board of Directors.

ARTICLE II

BOARD OF DIRECTORS

SECTION 1 - The Board of Directors shall be elected from the voting membership, and shall consist of officers of the corporation and at least five additional members.

A) The terms of office shall be staggered as follows:

1) The initial officers three years.

2) The initial directors shall have a term of three years, two years and one year.

3) The person receiving the highest number of votes at the initial election of directors shall fill the three-year term directorship. The person receiving the next highest number of votes shall fill the two-year term directorship. The persons receiving the next two highest number of votes shall fill the one-year term directorships.

B) After the initial election there shall be an annual election to fill the expiring terms.

SECTION 2 - The Board of Directors shall direct the affairs of the corporation, prepare a budget, and set the goals and priorities of the corporation. The Board of Directors shall fill by appointment any vacancies occurring in any office or on the Board of Directors. Any person so appointed shall fill the vacancy until the end of the next annual meeting.

SECTION 3 - The officers of the corporation shall constitute the Executive Committee. The Executive Committee shall have authority and responsibility to act for the Board of Directors on all matters requiring Board action in which there is insufficient time to convene the full Board.

ARTICLE III

OFFICERS

SECTION 1 - The officers of the corporation shall be a President, Immediate Past President, Secretary and Treasurer.

SECTION 2 - The officers of the corporation shall have the following duties:

PRESIDENT: The President shall be the chief executive officer, and shall execute all contracts and agreements entered into by the corporation. The President shall manage the day to

day affairs of the corporation; preside over and direct all membership meetings and meetings of the Board of Directors. The President shall notify officers and Board members of the time, place and agenda of monthly meetings. The President shall appoint all committees and shall be an ex officio member of all committees. The President is authorized to approve expenditures up to \$1,000.00. Expenditures in excess of \$1,000.00 shall be presented to the Board of Directors for approval, or, if there is insufficient time to convene the whole Board, the President shall obtain the approval of the Executive Committee. In the absence of the Treasurer, the President shall have authority to sign checks drawn on the accounts of the corporation.

IMMEDIATE PAST PRESIDENT: The outgoing President will automatically fill the position until the current President completes his/her term, and shall perform all the duties of the President in the absence of the President, and shall perform such other duties as assigned by the President. If the President cannot resume his/her duties, the Immediate Past President will continue as Acting-President until the election of a new President at the next Annual Meeting.

TREASURER: The Treasurer shall maintain the books and records of account for the corporation. The Treasurer shall administer all funds of the corporation, and shall collect all dues. The Treasurer shall deposit the funds of the corporation in a federally insured banking institution, except that up to 25% of the funds may be invested in bonds or mutual funds as directed by the Board of Directors. The Treasurer shall prepare a report of the financial affairs of the corporation and publish such report to the membership annually. The Treasurer shall prepare all tax returns or information reports required to be filed with the Internal Revenue Service and/or state taxing authorities. The Treasurer shall sign all checks drawn on the account of the corporation.

SECRETARY: The Secretary shall record the attendance, and take minute at all membership meetings and meetings of the Board of Directors and the Executive Committee. The Secretary shall maintain copies of the Articles of incorporation, these By-Laws and such amendments thereof as may be adopted; Memoranda of Understanding and/or Cooperative Agreements; and all other official documents including a current Membership Directory and the

membership mailing list; and shall prepare correspondence of the corporation as requested by the President and/or the Board of Directors.

SECTION 3 - No person shall hold more than one office at the same time.

SECTION 4 - ELECTION OF OFFICERS

- A) The President, Treasurer and Secretary shall be elected by a majority vote of the membership present and voting at the annual meeting, and shall serve a term of three (3) years. No such officer shall serve more than two successive terms.

ARTICLE IV

MEETINGS

SECTION 1 - An annual meeting shall be held no later than June 1 on a date and at a place determined by the Board of Directors. Members shall be notified as to the time and place of the meeting not less than 30 days before the date thereof.

SECTION 2 - A special meeting of the membership may be called at any time by the Board of Directors. Voting members shall be notified as to the time, place and purpose of the meeting not less than 10 days before the date of the meeting.

SECTION 3 - At any meeting of the corporation, a voting member may cast his or her ballot as to any issue by proxy. Any such proxy shall be by written designation in a form acceptable to the Board of Directors, but containing at least the names of the Grantor and Grantee of the proxy. The form shall be signed by the Grantor and indicate the duration of the proxy.

ARTICLE V

AMENDMENTS

- SECTION 1 A) Amendments to the By-Laws may be made at any meeting of the corporation by a majority of the voting members present.
- B) The text of the proposed amendment shall be included in the notice of the meeting at which the amendment will be voted on.

ARTICLE VI

MEMBERSHIP LIST

SECTION 1 - The right to use the membership list by any other organization shall not be granted by the corporation.

ARTICLE VII

COMMITTEES

SECTION 1 - The Board of Directors may appoint a Finance Committee to assist the Treasurer as needed, including internal audits.

SECTION 2 - The Board of Directors shall appoint ad hoc committees as needed to carry out the activities of the organization.

ARTICLE VIII

BONDING

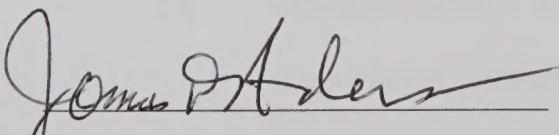
SECTION 1 - The officers of the corporation shall, at the discretion of the Board of Directors, be bonded in an amount deemed sufficient by the Board of Directors.

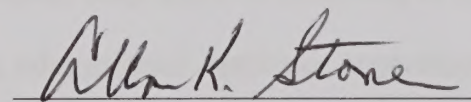
ARTICLE IX

PARLIAMENTARY PROCEDURE

SECTION 1 - Roberts Rules of Orders, Revised, when not in conflict with these By-Laws, the Articles of Incorporation or the law of the State of Maryland, shall govern the proceedings of this organization.

These revised By-Laws were approved by the Board of Directors at its meeting on April 14, 2015 and by the membership on May 19, 2015.


James D. Anderson, President


Allan K. Stoner, Secretary

(Proposed changes are shown in ***Bold Italic*** print.)

BY-LAWS

FRIENDS OF AGRICULTURAL RESEARCH-BELTSVILLE, INC.

ARTICLE I

GOVERNMENT AND MEMBERSHIP

SECTION 1 - GOVERNMENT. The activities of the corporation shall be conducted in accordance with the Articles of Incorporation and these By-Laws, as either shall from time to time be amended.

SECTION 2 - MEMBERSHIP. Membership shall be open to all individuals and organizations in sympathy with the purposes of the corporation, and shall be divided into the classes with dues as follows:

- A) PERSONAL MEMBER - Any person, except USDA employees, who desires to support the activities of the corporation, and pays ***annual dues in an amount set by the Board of Directors.***
- B) ASSOCIATE MEMBER - The associate class of membership shall be reserved to employees of ***USDA*** and other federal employees for whom regular membership may constitute a conflict of interest. ***This includes members that have either retired or resigned from USDA but have Collaborator appointments.*** Associate members shall have no voting rights nor hold any office or directorship, and shall pay ***annual dues in an amount set by the Board of Directors.***
- C) PATRON - The title of Patron shall be reserved to any person, corporation or organization who shall pay ***annual dues in an amount set by the Board of Directors.***
- D) ***SUSTAINING*** - The ***Sustaining membership*** shall be reserved to any corporation, partnership, foundation, educational institute, ***organization or individual that*** desires to support the activities of the corporation and ***that*** shall pay ***annual dues in an amount set by the Board of Directors.***

ARTICLE II

BOARD OF DIRECTORS

SECTION 1 - The Board of Directors shall be elected from the voting membership, and shall consist of officers of the corporation and *at least* five additional members.

A) The terms of office as a director shall be staggered as follows:

1) The initial officers three years.

2) The initial directors shall have a term of three years, two years and one year.

3) The person receiving the highest number of votes at the initial election of directors shall fill the three-year term directorship. The person receiving the next highest number of votes shall fill the two-year term directorship. The persons receiving the next two highest number of votes shall fill the one-year term directorships.

B) After the initial election there shall be an annual election held to fill the expiring terms.

SECTION 2 - The Board of Directors shall direct the affairs of the corporation, prepare a budget, and set the goals and priorities of the corporation. The Board of Directors shall fill by appointment any vacancies occurring in any office or on the Board of Directors. Any person so appointed shall fill the vacancy until the next annual meeting.

SECTION 3 - The officers of the corporation shall constitute the *Executive Committee*. The *Executive Committee* shall have authority and responsibility to act for the Board of Directors on all matters requiring Board action in which there is insufficient time to convene the full Board.

ARTICLE III

OFFICERS

SECTION 1 - The officers of the corporation shall be a President, Vice President, *Secretary, and Treasurer*.

SECTION 2 - The officers of the corporation shall have the following duties:

PRESIDENT: The President shall be the chief executive officer, and shall execute all

contracts and agreements entered into by the corporation. The President shall manage the day to day affairs of the corporation; preside over and direct all membership meetings and meetings of the Board of Directors. ***The President shall notify officers and Board members of the time, place and agenda of monthly meetings.*** The President shall appoint all committees and shall be an ex officio member of all committees. The President is authorized to approve expenditures up to ***\$1,000.00***. Expenditures in excess of ***\$1,000.00*** shall be presented to the Board of Directors for approval, or, if there is insufficient time to convene the whole Board, the President shall obtain the approval of the Executive Committee. In the absence of the Treasurer, the President shall have authority to sign checks drawn on the accounts of the corporation.

VICE PRESIDENT - The Vice President shall perform all the duties of the President in the absence of the President, and shall perform such other duties as assigned by the President. ***The immediate Past President may be elected to the position of Vice President.***

TREASURER - The Treasurer shall maintain the books and records of account of the corporation. The Treasurer shall administer all funds of the corporation, and shall collect all dues. The Treasurer shall deposit the funds of the corporation in a federally insured banking institution, ***except that up to 25% of the funds may be invested in bonds or mutual funds as directed by the Board of Directors.*** The Treasurer shall prepare a report of the financial affairs of the corporation and publish such report to the membership annually. The Treasurer shall prepare all tax returns or information reports required to be filed with the Internal Revenue Service and/or state taxing authorities. The Treasurer shall sign all checks drawn on the account of the corporation.

SECRETARY - The ***Secretary*** shall record the attendance, and take minutes at all membership meetings and meetings of the Board of Directors and the Executive Committee. The ***Secretary*** shall maintain ***copies of the Articles of Incorporation; these By-Laws and such amendments thereof as may be adopted; Memoranda of Understanding and/or Cooperative Agreements; and all other official documents including a current Membership Directory and the membership mailing list; and shall prepare correspondence of the corporation as***

requested by the President and/or the Board of Directors.

SECTION 3 - No person shall hold more than one office at the same time.

SECTION 4 - ELECTION OF OFFICERS

- A) The President, Vice President, Treasurer and *Secretary* shall be elected by a majority vote of the membership present and voting at the annual meeting, and shall serve a term of three (3) years. No such officer shall serve more than two successive terms.

ARTICLE IV

MEETINGS

SECTION 1 - An annual meeting shall be held *no later than June 1* on a date and at a place determined by the Board of Directors. Members shall be *notified as* to the time and place of the meeting not less than 30 days before the date thereof.

SECTION 2 - A special meeting of the membership may be called at any time by the Board of Directors. *Voting members* shall be *notified as* to the time, place and purpose of the meeting not less than 10 days before the date of the meeting.

SECTION 3 - At any meeting of the corporation, *a voting member* may cast his or her ballot as to any issue by proxy. Any such proxy shall be by written designation in a form acceptable to the Board of Directors, but containing at least the names of the Grantor and Grantee of the proxy. The form shall be signed by the Grantor and indicate the duration of the proxy.

ARTICLE V

AMENDMENTS

- SECTION 1 A) Amendments to the By-Laws may be made at any meeting of the *corporation by a majority of the voting* members present.
- B) The text of the proposed amendment shall be included in the notice of meeting at which the amendment will be voted on.

ARTICLE VI

MEMBERSHIP LIST

SECTION 1 - The right to use the membership list by any other organization shall not be granted by the corporation.

ARTICLE VII

COMMITTEES

SECTION 1 - The Board of Directors may Appoint a Finance Committee to assist the Treasurer as needed, including conducting internal audits.

SECTION 2 - The Board of Directors shall appoint ad hoc committees as needed to carry out the activities of the organization.

ARTICLE VIII

BONDING

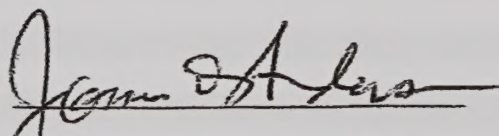
SECTION 1 - The officers of the corporation shall, at the discretion of the Board of Directors, be bonded in an amount deemed sufficient by the Board of Directors.

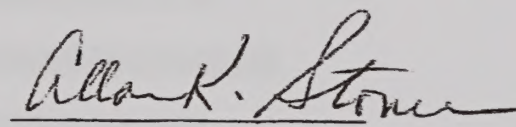
ARTICLE IX

PARLIAMENTARY PROCEDURE

SECTION 1 - Roberts Rules of Order, Revised, when not in conflict with these By-Laws, the Articles of Incorporation or the law of the State of Maryland, shall govern the proceedings of this organization.

These revised By-Laws were approved by the Board of Directors at its meeting on February 14, 2012 and by the membership on 5/15/, 2012.


James D. Anderson, President


Allan Stoner, Secretary

SECTION 3 - The officers of the corporation shall constitute the Executive Committee. The Executive Committee shall have authority and responsibility to act for the Board of Directors on all matters requiring Board action in which there is insufficient time to convene the full Board.

ARTICLE III

OFFICERS

SECTION 1 - The officers of the corporation shall be a President, Vice President [change to Immediate Past President], Secretary, and Treasurer.

SECTION 2 - The officers of the corporation shall have the following duties:

PRESIDENT: The President shall be the chief executive officer, and shall execute all contracts and agreements entered into by the corporation. The President shall manage the day to day affairs of the corporation; preside over and direct all membership meetings and meetings of the Board of Directors. The President shall notify officers and Board members of the time, place and agenda of monthly meetings. The President shall appoint all committees and shall be an ex officio member of all committees. The President is authorized to approve expenditures up to \$1,000.00. Expenditures in excess of \$1,000.00 shall be presented to the Board of Directors for approval, or, if there is insufficient time to convene the whole Board, the President shall obtain the approval of the Executive Committee. In the absence of the Treasurer, the President shall have authority to sign checks drawn on the accounts of the corporation.

OMIT: VICE PRESIDENT - The Vice President shall perform all the duties of the President in the absence of the President, and shall perform such other duties as assigned by the President. The immediate Past President may be elected to the position of Vice President.

SUBSTITUTE: IMMEDIATE PAST PRESIDENT- The outgoing President will automatically fill the position until the current President completes his/her term, and shall perform all the duties

of the President in the absence of the President, and shall perform such other duties as assigned by the President. If the President cannot resume his/her duties, the Immediate Past President will continue as Acting-President until the election of a new President at the next Annual Meeting.

TREASURER - The Treasurer shall maintain the books and records of account of the corporation. The Treasurer shall administer all funds of the corporation, and shall collect all dues. The Treasurer shall deposit the funds of the corporation in a federally insured banking institution, except that up to 25% of the funds may be invested in bonds or mutual funds as directed by the Board of Directors. The Treasurer shall prepare a report of the financial affairs of the corporation and publish such report to the membership annually. The Treasurer shall prepare all tax returns or information reports required to be filled with the Internal Revenue Service and/or state taxing authorities. The Treasurer shall sign all checks drawn on the account of the corporation.

SECRETARY - The Secretary shall record the attendance, and take minutes at all membership meetings and meetings of the Board of Directors and the Executive Committee. The Secretary shall maintain copies of the Articles of Incorporation; these By-Laws and such amendments thereof as may be adopted; Memoranda of Understanding and/or Cooperative Agreements; and all other official documents including a current Membership Directory and the membership mailing list; and shall prepare correspondence of the corporation as requested by the President and/or the Board of Directors.

SECTION 3 - No person shall hold more than one office at the same time.

SECTION 4 - ELECTION OF OFFICERS

- A) The President, [OMIT :Vice President] Treasurer and Secretary shall be elected by a majority vote of the membership present and voting at the Annual

Meeting, and shall serve a term of three (3) years. No such officer shall serve more than two successive terms.

Comment [KM1]: NOTE: Should we add a clause stating that "If a vacancy occurs in the President, Treasurer or Secretary positions, the Board will appoint an interim replacement until an election a permanent officer is conducted at the next Annual Meeting".

ARTICLE IV

MEETINGS

SECTION 1 - An annual meeting shall be held no later than June 1 on a date and at a place determined by the Board of Directors. Members shall be notified as to the time and place of the meeting not less than 30 days before the date thereof.

SECTION 2 - A special meeting of the membership may be called at any time by the Board of Directors. Voting members shall be notified as to the time, place and purpose of the meeting not less than 10 days before the date of the meeting.

SECTION 3 - At any meeting of the corporation, a voting member may cast his or her ballot as to any issue by proxy. Any such proxy shall be by written designation in a form acceptable to the Board of Directors, but containing at least the names of the Grantor and Grantee of the proxy. The form shall be signed by the Grantor and indicate the duration of the proxy.

ARTICLE V

AMENDMENTS

SECTION 1 A) Amendments to the By-Laws may be made at any meeting of the corporation by a majority of the voting members present.

 B) The text of the proposed amendment shall be included in the notice of meeting at which the amendment will be voted on.

ARTICLE VI

MEMBERSHIP LIST

SECTION 1 - The right to use the membership list by any other organization shall not be granted

BY-LAWS

FRIENDS OF AGRICULTURAL RESEARCH-BELTSVILLE, INC.

(As amended October 13, 1998 [**Bold** text] or January 8, 2008 [**Bold** and underlined text].)

ARTICLE I

GOVERNMENT AND MEMBERSHIP

SECTION 1 - GOVERNMENT. The activities of the corporation shall be conducted in accordance with the Articles of Incorporation and these By-Laws, as either shall from time to time be amended.

SECTION 2 - MEMBERSHIP. Membership shall be open to all individuals and organizations in sympathy with the purposes of the corporation, and shall be divided into the classes with dues as follows:

- A) **PERSONAL MEMBER** - Any person (**except USDA employees**) who desires to support the activities of the corporation, and pays dues annually of **\$30.00**.
- B) **ASSOCIATE MEMBER** - The associate class of membership shall be reserved to employees of USDA-ARS and other federal employees for whom regular membership may constitute a conflict of interest. Associate members shall have no voting rights nor hold any office or directorship *except the office of Executive Secretary*, and who shall annually pay dues of **\$15.00**. [Original wording after directorship "*except the office of Executive Secretary*" was deleted at some time between 10/13/98 and 1/8/08.]
- C) **PATRON** - The title of Patron shall be reserved to any person, corporation or organization who shall annually pay dues of \$100.00 or more.
- D) **SUSTAINING ORGANIZATION** - The Sustaining Organization membership

shall be reserved to any corporation, partnership, foundation, educational institute, or organization which desires to support the activities of the corporation and who shall annually pay dues of \$500.00 or more.

- E) All individual memberships shall include the spouse of the member, except the spouse shall have no voting rights.

ARTICLE II

BOARD OF DIRECTORS

SECTION 1 - The Board of Directors shall be elected from the voting membership, and shall consist of officers of the corporation and five additional members.

- A) The terms of office as a director shall be staggered as follows:

1) The initial officers three years.

2) The initial directors shall have a term of three years, two years and one year.

3) The person receiving the highest number of votes at the initial election of directors shall fill the three year term directorship. The person receiving the next highest number of votes shall fill the two-year term directorship. The persons receiving the next two highest number of votes shall fill the one-year term directorships.

- B) After the initial election there shall be an annual election to fill the expiring terms.

SECTION 2 - The Board of Directors shall direct the affairs of the corporation, prepare a budget, and set the goals and priorities of the corporation. The Board of Directors shall fill by appointment any vacancies occurring in any office or on the Board of Directors. Any person so appointed shall fill the vacancy until the next annual meeting.

SECTION 3 - The officers of the corporation shall constitute the executive committee. The

executive committee shall have authority and responsibility to act for the Board of Directors on all matters requiring Board action in which there is insufficient time to convene the full Board.

ARTICLE III

OFFICERS

SECTION 1 - The officers of the corporation shall be a President, Vice President, Recording Secretary, Treasurer and Executive Secretary.

SECTION 2 - The officers of the corporation shall have the following duties:

PRESIDENT: The President shall be the chief executive officer, and shall execute all contracts and agreements entered into by the corporation. The President shall manage the day to day affairs of the corporation; preside over and direct all membership meetings and meetings of the Board of Directors. The President shall appoint all committees and shall be an ex officio member of all committees. **The President is authorized to approve expenditures up to \$500.00. Expenditures in excess of \$500.00 shall be presented to the Board of Directors for approval, or, if there is insufficient time to convene the whole Board, the President shall obtain the approval of the Executive Committee. In the absence of the Treasurer, the President shall have authority to sign checks drawn on the accounts of the corporation.**

VICE PRESIDENT - The Vice President shall perform all the duties of the President in the absence of the President, and shall perform such other duties as assigned by the President.

TREASURER - The Treasurer shall maintain the books and records of account of the corporation. The Treasurer shall administer all funds of the corporation, and shall collect all dues. The Treasurer shall deposit the funds of the corporation in a federally insured banking institution. The Treasurer shall prepare a report of the financial affairs of the corporation and publish such report to the membership annually. The Treasurer shall prepare all tax returns or

information reports required to be filed with the Internal Revenue Service and/or state taxing authorities. The Treasurer shall sign all checks drawn on the account of the corporation.

RECORDING SECRETARY - The Recording Secretary shall record the attendance, and take minutes at all membership meetings and meetings of the Board of Directors and the Executive Committee. The Recording Secretary shall maintain a copy of these By-Laws and such amendments as may be adopted.

EXECUTIVE SECRETARY - The Executive Secretary shall be a non-voting member of the Board of Directors. The Executive Secretary shall maintain a current **Membership Directory and the membership mailing** list, and shall notify **officers and Board Members** of the time and place of **monthly** meetings; and shall prepare correspondence of the corporation **as requested by the President and/or the Board of Directors.**

SECTION 3 - No person shall hold more than one office at the same time.

SECTION 4 - ELECTION OF OFFICERS

- A) The President, Vice President, Treasurer and Recording Secretary shall be elected by a majority vote of the membership present and voting at the annual meeting, and shall serve a term of three (3) years. No such officer shall serve more than two successive terms.
- B) The Executive Secretary shall be nominated by the President, subject to approval of the Board of Directors. The Executive Secretary shall be an Associate member and an employee of the USDA-ARS-Beltsville.

ARTICLE IV

MEETINGS

SECTION 1 - An annual meeting shall be held during the First Quarter of the year on a date and

at a place determined by the Board of Directors. Members shall be notified in writing as to the time and place of the meeting not less than 30 days before the date thereof.

SECTION 2 - A special meeting of the membership may be called at any time by the Board of Directors. Members shall be notified in writing as to the time, place and purpose of the meeting not less than 10 days before the date of the meeting.

SECTION 3 - At any meeting of the corporation, members may cast his or her ballot as to any issue by proxy. Any such proxy shall be by written designation in a form acceptable to the Board of Directors; but containing at least the names of the Grantor and Grantee of the proxy. The form shall be signed by the Grantor and indicate the duration of the proxy.

ARTICLE V

AMENDMENTS

SECTION 1A - Amendments to the By-Laws may be made at any meeting of the membership by a majority vote of the members present.

- B) The text of the proposed amendment shall be included in the notice of meeting at which the amendment will be voted on.

ARTICLE VI

MEMBERSHIP LIST

SECTION 1 - The right to use the membership list by any other organization shall not be granted by the corporation.

ARTICLE VII

BONDING

SECTION 1 - The officers of the corporation shall, **at the discretion of the Board of Directors**, be bonded in an amount deemed sufficient by the Board.

ARTICLE VIII

PARLIAMENTARY PROCEDURE

SECTION 1 - Roberts Rules of Order, Revised, when not in conflict with these By-Laws, the Articles of Incorporation or the law of the State of Maryland, shall govern the proceedings of this organization.

Prepared February 5, 2012

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Proposed Changes to By-Laws of FAR-B

Article I, Section 2 A)

Propose that the membership class designated as MEMBER be changed to PERSONAL MEMBER.

Article III, Section 2

Propose that the last sentence of the paragraph covering the duties of the PRESIDENT regarding counter-signing checks in excess of \$5,000 be stricken, and that the following be inserted: The President is authorized to approve expenditures up to \$500. Expenditures in excess of \$500 shall be presented to the Board of Directors for approval, or, if there is insufficient time to convene the whole Board, the President shall obtain the approval of Executive Committee. In the absence of the Treasurer, the President shall have authority to sign checks drawn on the accounts of the Corporation.

Article III, Section 2

Propose that the last sentence of the paragraph covering the duties of the TREASURER be changed to read as follows: The Treasurer shall sign all checks drawn on the accounts of the Corporation, except those the President might sign in his absence.

Article III, Section 2

Propose change in 2nd sentence of duties of the EXECUTIVE SECRETARY to read as follows: The Executive Secretary shall maintain a current Membership Directory and the membership mailing list, and shall notify officers and Board members of the time and place of monthly meetings; and shall prepare correspondence of the Corporation as requested by the President and/or the Board of Directors.

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BY-LAWS
OF
FRIENDS OF AGRICULTURAL RESEARCH-BELTSVILLE, INC.

ARTICLE I

GOVERNMENT AND MEMBERSHIP

SECTION 1 - GOVERNMENT. The activities of the corporation shall be conducted in accordance with the Articles of Incorporation and these By-Laws, as either shall from time to time be amended.

SECTION 2 - MEMBERSHIP. Membership shall be open to all individuals and organizations in sympathy with the purposes of the corporation, and shall be divided into the classes with dues as follows:

A) MEMBER - Any person who desires to support the activities of the corporation, and pays dues annually of \$20.00.

B) ASSOCIATE MEMBER - The Associate class of membership shall be reserved to employees of USDA-ARS and other federal employees for whom regular membership may constitute a conflict of interest. Associate members shall have no voting rights nor hold any office or directorship except the office of Executive Secretary, and who shall annually pay dues of \$10.00.

C) PATRON - The title of Patron shall be reserved to any person, corporation or organization who shall annually pay dues of \$100.00 or more.

D) SUSTAINING ORGANIZATION - The Sustaining Organization membership shall be reserved to any corporation, partnership, foundation, educational institute, or organization which desires to support the activities of the corporation and who shall annually pay dues of \$500.00 or more.

E) All individual memberships shall include the spouse of the member, except the spouse shall have no voting rights.

ARTICLE II

BOARD OF DIRECTORS

SECTION 1 - The Board of Directors shall be elected from the voting membership, and shall consist of officers of the corporation and five additional members.

A) The terms of office as a director shall be staggered as follows:

- 1) The initial officers three years.
- 2) The initial directors shall have a term of three years, two years and one year.
- 3) The person receiving the highest number of votes at the initial election of directors shall fill the three year term directorship. The person receiving the next highest number of votes shall fill the two-year term directorship. The persons receiving the next two highest number of votes shall fill the one-year term directorships.

B) After the initial election there shall be an annual election held to fill the expiring terms.

SECTION 2 - The Board of Directors shall direct the affairs of the corporation, prepare a budget, and set the goals and priorities of the corporation. The Board of Directors shall fill by appointment any vacancies occurring in any office or on the Board of Directors. Any person so appointed shall fill the vacancy until the next annual meeting. 1

SECTION 3 - The officers of the corporation shall constitute the executive committee. The executive committee shall have authority and responsibility to act for the Board of Directors

on all matters requiring Board action in which there is insufficient time to convene the full Board.

ARTICLE III

OFFICERS

SECTION 1 - The officers of the corporation shall be a President, Vice President, Recording Secretary, Treasurer and Executive Secretary.

SECTION 2 - The officers of the corporation shall have the following duties:

PRESIDENT: The President shall be the chief executive officer, and shall execute all contracts and agreements entered into by the corporation. The President shall manage the day to day affairs of the corporation; preside over and direct all membership meetings and meetings of the Board of Directors. The President shall appoint all committees and shall be an ex officio member of all committees. The President shall counter sign all checks drawn on the accounts of the corporation in excess of \$5,000.00.

VICE PRESIDENT: The Vice President shall perform all the duties of the President in the absence of the President, and shall perform such other duties as assigned by the President.

TREASURER: The Treasurer shall maintain the books and records of account of the corporation. The Treasurer shall administer all funds of the corporation, and shall collect all dues. The Treasurer shall deposit the funds of the corporation in a federally insured banking institution. The Treasurer shall prepare a report of the financial affairs of the corporation and publish such report to the membership annually. The Treasurer

shall prepare all tax returns or information reports required to be filed with the Internal Revenue Service and/or state taxing authorities. The Treasurer shall sign all checks drawn on the account of the corporation.

RECORDING SECRETARY: The Recording Secretary shall record the attendance, and take minutes at all membership meetings and meetings of the Board of Directors and the Executive Committee. The Recording Secretary shall maintain a copy of these By-Laws and such amendments as may be adopted.

EXECUTIVE SECRETARY: The Executive Secretary shall be a non voting member of the Board of Directors. The Executive Secretary shall maintain a current list of the membership, including addresses, and shall notify the members of the time and place of meetings; and shall prepare the correspondence of the Corporation.

SECTION 3 - No person shall hold more than one office at the same time.

SECTION 4 - ELECTION OF OFFICERS.

A) The President, Vice President, Treasurer and Recording Secretary shall be elected by a majority vote of the membership present and voting at the annual meeting, and shall serve a term of three (3) years. No such officer shall serve more than two successive terms.

B) The Executive Secretary shall be nominated by the President, subject to approval of the Board of Directors. The Executive Secretary shall be an Associate member and an employee of the USDA-ARS-Beltsville.

ARTICLE IV

MEETINGS

SECTION 1 - An annual meeting shall be held during the First Quarter of the year on a date and at a place determined by the Board of Directors. Members shall be notified in writing as to the time and place of the meeting not less than 30 days before the date thereof.

SECTION 2 - A special meeting of the membership may be called at any time by the Board of Directors. Members shall be notified in writing as to the time, place and purpose of the meeting not less than 10 days before the date of the meeting.

SECTION 3 - At any meeting of the corporation, members may cast his or her ballot as to any issue by proxy. Any such proxy shall be by written designation in a form acceptable to the Board of Directors; but containing at least the names of the Grantor and Grantee of the proxy. The form shall be signed by the Grantor and indicate the duration of the proxy.

ARTICLE V

AMENDMENTS

SECTION 1A. - Amendments to the By-Laws may be made at any meeting of the membership by a majority vote of members present.

B) The text of the proposed amendment shall be included in the notice of meeting at which the amendment will be voted upon.

ARTICLE VI

MEMBERSHIP LIST

SECTION 1 - The right to use the membership list by any other organization shall not be granted by the corporation.

ARTICLE VII

BONDING

SECTION 1 - The officers of the corporation shall be bonded in an amount deemed sufficient by the Board of Directors.

ARTICLE VIII

PARLIMENTARY PROCEEDURE

SECTION 1 - Roberts Rules of Order, Revised, when not in conflict with these By-Laws, the Articles of Incorporation or the law of the State of Maryland, shall govern the proceedings of this organization.

Changes to By-Laws of FAR-B

Article I, Section 2 A)

Section 2 A) dealing with the classes of membership currently reads:

MEMBER - Any person who desires to support the activities of the corporation, and pays dues annually of \$20.00.

Section 2 A) is hereby changed as follows:

PERSONAL MEMBER - Any person (except USDA employees) who desire to support the activities of the corporation, and pays dues annually of \$20.00.

Article III, Section 2

The last sentence of the paragraph covering the duties of the PRESIDENT reads as follows: The President shall counter-sign all checks drawn on the accounts of the corporation in excess of \$5,000.00.

This provision is changed to read as follows:

The President is authorized to approve expenditures up to \$500.00. Expenditures in excess of \$500.00. shall be presented to the Board of Director for approval, or, if there is insufficient time to convene the whole Board, the President shall obtain the approval of the Executive Committee. In the absence of the Treasurer, the President shall have authority to sign checks drawn on the accounts of the corporation.

Article III, Section 2

The duties of the EXECUTIVE SECRETARY currently read as follows:

EXECUTIVE SECRETARY: The Executive Secretary shall be a non-voting member of the Board of Directors. The Executive Secretary shall maintain a current list of the membership, including addresses, and shall notify the members of the time and place of meetings; and shall prepare the correspondence of the corporation.

The duties of the EXECUTIVE SECRETARY are hereby changed as follows:

EXECUTIVE SECRETARY: The Executive Secretary shall be a non-voting member of the Board of Directors. The Executive Secretary shall maintain a current Membership Directory and the membership mailing list, and shall notify officers and Board Members Of the time and place of monthly meetings; and shall prepare correspondence of the corporation as requested by the President and/or the Board of Directors.

ARTICLE VII - BONDING

Section 1 currently reads as follows:

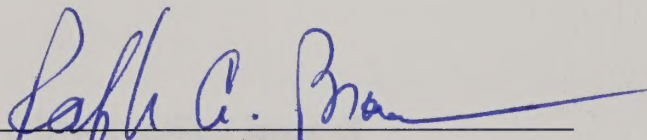
Section 1 - The officers of the corporation shall be bonded in an amount deemed

sufficient by the Board of Directors.

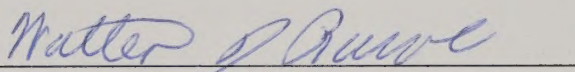
Section 1 is changed to read as follows:

Section 1 - The officers of the corporation shall, at the discretion of the Board of Directors, be bonded in an amount deemed sufficient by the Board.

The above changes to the By-Laws were approved by the Board of Directors at its meeting on October 13, 1998.



Ralph Bram, President



Walter J. Rawls, Executive Secretary

AMENDMENT TO FAR-B BY-LAWS

(Add to Section on Committees)

Community Outreach.

Purpose: To promote activities which reflect a positive image of ARS and FAR-B among the students and residents of the communities in closest proximity to BARC.

These activities may include:

- a. Sponsoring an occasional BARC field trip for children from schools in the Beltsville area.
- b. Organizing an event for area high school science fair winners in categories related to agricultural science.
- c. Assisting with the "BARC Public Day" by providing a booth or exhibit featuring the activities of FAR-B.

Changes to By-Laws of FAR-B

(Previous wording in italics)

Article I, Sections 2 A)

Section 2 A) dealing with the classes of membership currently reads:

PERSONAL MEMBER – Any person (except USDA employees) who desire to support the activities of the corporation, and pays dues annually of \$20.00.

Section 2 A) is hereby changed as follows:

PERSONAL MEMBER – Any person (except USDA employees) who desire to support the activities of the corporation, and pays dues annually of \$30.00.

Article I, Section 2 B)

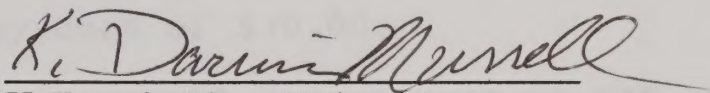
Section 2 B) dealing with the classes of membership currently reads:

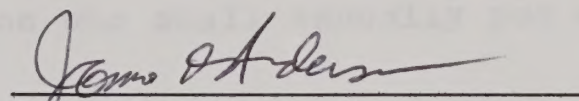
ASSOCIATE MEMBER – The associate class of membership shall be reserved to employees of USDA and other federal employees for whom regular membership may constitute a conflict of interest. Associate members shall have no voting rights nor hold any office or directorship, and shall annually pay dues of \$10.00.

Section 2 B) is hereby changed as follows:

ASSOCIATE MEMBER – The associate class of membership shall be reserved to employees of USDA and other federal employees for whom regular membership may constitute a conflict of interest. Associate members shall have no voting rights nor hold any office or directorship, and shall annually pay dues of \$15.00.

The above changes to the By-Laws were approved by the Board of Directors at its meeting on January 8, 2008.


K. Darwin Murrell, President


James D. Anderson, Secretary

BY-LAWS
OF
FRIENDS OF AGRICULTURAL RESEARCH-BELTSVILLE, INC.

ARTICLE I

GOVERNMENT AND MEMBERSHIP

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C) PATRON - The title of Patron shall be reserved to any person, corporation or organization who shall annually pay dues of \$100.00 or more.

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ARTICLE II

BOARD OF DIRECTORS

SECTION 1 - The Board of Directors shall be elected from the voting membership, and shall consist of officers of the corporation and five additional members.

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on all matters requiring Board action in which there is insufficient time to convene the full Board.

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VICE PRESIDENT: The Vice President shall perform all the duties of the President in the absence of the President, and shall perform such other duties as assigned by the President.

TREASURER: The Treasurer shall maintain the books and records of account of the corporation. The Treasurer shall administer all funds of the corporation, and shall collect all dues. The Treasurer shall deposit the funds of the corporation in a federally insured banking institution. The Treasurer shall prepare a report of the financial affairs of the corporation and publish such report to the membership annually. The Treasurer

shall prepare all tax returns or information reports required to be filed with the Internal Revenue Service and/or state taxing authorities. The Treasurer shall sign all checks drawn on the account of the corporation. *

RECORDING SECRETARY: The Recording Secretary shall record the attendance, and take minutes at all membership meetings and meetings of the Board of Directors and the Executive Committee. The Recording Secretary shall maintain a copy of these By-Laws and such amendments as may be adopted.

EXECUTIVE SECRETARY: The Executive Secretary shall be a non voting member of the Board of Directors. The Executive Secretary shall maintain a current list of the membership, including addresses, and shall notify the members of the time and place of meetings; and shall prepare the correspondence of the Corporation. *

SECTION 3 - No person shall hold more than one office at the same time.

SECTION 4 - ELECTION OF OFFICERS.

A) The President, Vice President, Treasurer and Recording Secretary shall be elected by a majority vote of the membership present and voting at the annual meeting, and shall serve a term of three (3) years. No such officer shall serve more than two successive terms.

B) The Executive Secretary shall be nominated by the President, subject to approval of the Board of Directors. The Executive Secretary shall be an Associate member and an employee of the USDA-ARS-Beltsville.

ARTICLE IV

MEETINGS

SECTION 1 - An annual meeting shall be held during the First Quarter of the year on a date and at a place determined by the Board of Directors. Members shall be notified in writing as to the time and place of the meeting not less than 30 days before the date thereof.

SECTION 2 - A special meeting of the membership may be called at any time by the Board of Directors. Members shall be notified in writing as to the time, place and purpose of the meeting not less than 10 days before the date of the meeting.

SECTION 3 - At any meeting of the corporation, members may cast his or her ballot as to any issue by proxy. Any such proxy shall be by written designation in a form acceptable to the Board of Directors; but containing at least the names of the Grantor and Grantee of the proxy. The form shall be signed by the Grantor and indicate the duration of the proxy.

ARTICLE V

AMENDMENTS

SECTION 1A. - Amendments to the By-Laws may be made at any meeting of the membership by a majority vote of members present.

B) The text of the proposed amendment shall be included in the notice of meeting at which the amendment will be voted upon.

ARTICLE VI

MEMBERSHIP LIST

SECTION 1 - The right to use the membership list by any other organization shall not be granted by the corporation.

ARTICLE VII

BONDING

*at the discretion of the
Directors*

SECTION 1 - The officers of the corporation shall be bonded in an amount deemed sufficient by the Board of Directors.

ARTICLE VIII

PARLIMENTARY PROCEEDURE

SECTION 1 - Roberts Rules of Order, Revised, when not in conflict with these By-Laws, the Articles of Incorporation or the law of the State of Maryland, shall govern the proceedings of this organization.

